

**Property Inspection Report**  
**Move-In and Move Out**

**Addendum A**

<b><u>1. Exterior Items</u></b>	<b><u>Move-In Comments</u></b>	<b><u>Move-Out Comments</u></b>
Mailbox	_____	_____
Fences & Gates	_____	_____
Front Door	_____	_____
Back Door	_____	_____
Patio Door	_____	_____
Other	_____	_____
<b><u>2. Garage/Carport</u></b>		
Ceiling & Walls	_____	_____
Floor	_____	_____
Auto Door Opener	_____	_____
Garage Doors	_____	_____
Exterior Doors	_____	_____
Storage Room	_____	_____
Other	_____	_____
<b><u>3. Entry</u></b>		
Ceiling & Walls	_____	_____
Paint	_____	_____
Doors & Stops	_____	_____
Door Knobs/Locks	_____	_____
<b><u>4. Living Room</u></b>		
Ceiling & Walls	_____	_____
Paint	_____	_____
Doors & Stops	_____	_____
Flooring	_____	_____
Lights / Ceiling Fan	_____	_____
Windows / Screens	_____	_____
Blinds	_____	_____
Plugs & Switches	_____	_____
Other	_____	_____

<b>5. <u>Dining Room</u></b>	<b><u>Move-In Comments</u></b>	<b><u>Move-Out Comments</u></b>
Ceiling & Walls	_____	_____
Paint	_____	_____
Doors & Stops	_____	_____
Flooring	_____	_____
Lights / Ceiling Fan	_____	_____
Windows / Screens	_____	_____
Blinds	_____	_____
Plugs & Switches	_____	_____
Other	_____	_____
<b>6. <u>Kitchen</u></b>		
Ceiling & Walls	_____	_____
Paint	_____	_____
Doors & Stops	_____	_____
Flooring	_____	_____
Lights / Ceiling Fan	_____	_____
Windows / Screens	_____	_____
Blinds	_____	_____
Plugs & Switches	_____	_____
Pantry & Shelves	_____	_____
Cabinets & Handles	_____	_____
Drawers & Handles	_____	_____
Countertops	_____	_____
Stove	_____	_____
Vent Hood	_____	_____
Sink / Faucet	_____	_____
Dishwasher	_____	_____
Refrigerator	_____	_____
Other	_____	_____
<b>7. <u>Halls</u></b>		
Ceiling & Walls	_____	_____
Paint	_____	_____
Doors & Stops	_____	_____

<u>Halls Cont.</u>	<u>Move-In Comments</u>	<u>Move-Out Comments</u>
Flooring	_____	_____
Light Fixtures	_____	_____
Plugs & Switches	_____	_____
Closets	_____	_____
Other	_____	_____
<b>8. <u>Family Room</u></b>		
Ceiling & Walls	_____	_____
Paint	_____	_____
Doors & Stops	_____	_____
Flooring	_____	_____
Lights / Ceiling Fan	_____	_____
Plugs & Switches	_____	_____
Closets	_____	_____
Blinds	_____	_____
Other	_____	_____
<b>9. <u>Master Bedroom</u></b>		
Ceiling & Walls	_____	_____
Paint	_____	_____
Doors & Stops	_____	_____
Flooring	_____	_____
Lights / Ceiling Fan	_____	_____
Plugs & Switches	_____	_____
Closets	_____	_____
Blinds	_____	_____
Other	_____	_____
<b>10. <u>Bedroom (2)</u></b>		
Ceiling & Walls	_____	_____
Paint	_____	_____
Doors & Stops	_____	_____
Flooring	_____	_____
Lights / Ceiling Fan	_____	_____
Plugs & Switches	_____	_____

**Bedroom (2)Cont.**

**Move-In Comments**

**Move-Out Comments**

Closets

\_\_\_\_\_

\_\_\_\_\_

Blinds

\_\_\_\_\_

\_\_\_\_\_

Other

\_\_\_\_\_

\_\_\_\_\_

**11. Bedroom (3)**

Ceiling & Walls

\_\_\_\_\_

\_\_\_\_\_

Paint

\_\_\_\_\_

\_\_\_\_\_

Doors & Stops

\_\_\_\_\_

\_\_\_\_\_

Flooring

\_\_\_\_\_

\_\_\_\_\_

Lights / Ceiling Fan

\_\_\_\_\_

\_\_\_\_\_

Plugs & Switches

\_\_\_\_\_

\_\_\_\_\_

Closets

\_\_\_\_\_

\_\_\_\_\_

Blinds

\_\_\_\_\_

\_\_\_\_\_

Other

\_\_\_\_\_

\_\_\_\_\_

**12. Master Bathroom**

Ceiling & Walls

\_\_\_\_\_

\_\_\_\_\_

Paint

\_\_\_\_\_

\_\_\_\_\_

Doors & Stops

\_\_\_\_\_

\_\_\_\_\_

Flooring

\_\_\_\_\_

\_\_\_\_\_

Light Fixtures

\_\_\_\_\_

\_\_\_\_\_

Plugs & Switches

\_\_\_\_\_

\_\_\_\_\_

Closets

\_\_\_\_\_

\_\_\_\_\_

Blinds

\_\_\_\_\_

\_\_\_\_\_

Sink / Faucet

\_\_\_\_\_

\_\_\_\_\_

Drawers & Handles

\_\_\_\_\_

\_\_\_\_\_

Countertops

\_\_\_\_\_

\_\_\_\_\_

Tub & Shower

\_\_\_\_\_

\_\_\_\_\_

Toilet

\_\_\_\_\_

\_\_\_\_\_

Exhaust Fans

\_\_\_\_\_

\_\_\_\_\_

Towel Fixtures

\_\_\_\_\_

\_\_\_\_\_

Other

\_\_\_\_\_

\_\_\_\_\_

**13. Utility**

Ceiling & Walls

\_\_\_\_\_

\_\_\_\_\_

<b>14. <u>Utility Cont.</u></b>	<b><u>Move-In Comments</u></b>	<b><u>Move-Out Comments</u></b>
Paint	_____	_____
Doors & Stops	_____	_____
Flooring	_____	_____
Light Fixtures	_____	_____
Plugs & Switches	_____	_____
Closets	_____	_____
Blinds	_____	_____
Cabinets & Handles	_____	_____
W / D Connections	_____	_____
Other	_____	_____
<b>15. <u>Other</u></b>		
A/C & Heat	_____	_____
Filter	_____	_____
Water Heater	_____	_____
Smoke Detectors	_____	_____
Other	_____	_____
<b>16. <u>Number of Keys:</u></b>	<b><u>Received</u></b>	<b><u>Returned</u></b>
Door keys	_____	_____
Storage keys	_____	_____
Garage Door Openers	_____	_____

**Property Inspection Report Move-In and Move Out**

The undersigned acknowledge that the above is an accurate assessment of the condition of the property as of the date signed. If not returned to Landlord within 3 days of acceptance of keys, it will be deemed the property has no existing damages and all appliances are in working order.

**Move-In**

**Move-Out**

\_\_\_\_\_  
Tenant Date

\_\_\_\_\_  
Tenant Date

\_\_\_\_\_  
Tenant Date

\_\_\_\_\_  
Tenant Date